EXAM ENVIRONMENT:
- The exam may not be taken in a public area. It must be taken in a private location, such as in your home or office.
- The private location must be quiet, secure and fully lighted.
- Daylight-quality overhead lighting is preferred. The light source should not be behind you.
- The exam room must be free from distractions such as radios, music, telephones and interruptions from family members or colleagues.
- You must be the only person in your exam room.
- You may not communicate with anyone else during the exam.
- You may not leave the room during the exam.
- The desktop/tabletop may only contain the computer and web cam. It may not contain textbooks, notes, reference sheets or other materials.
- There may be no visible writing on the desk or the walls.
- There may be no other computers running in the exam room.
- You cannot access electronic reference materials on your computer during the exam, including websites or files saved on your computer.
- You may not wear headphones or ear buds.

TECHNICAL TIPS:
- You may take the exam using a wireless internet connection, but you are encouraged to have immediate access to a hardwired internet connection to use in the event of suboptimal wireless speed on the day of the exam.
- To ensure optimal display of images on the exam, set the computer monitor resolution to 1024 x 768.
  → PC users can adjust monitor settings via the “Control Panel --> Display”
  → Mac users can use “System Preferences --> Display Settings”
  Refer to your computer's user manual for exact instructions for changing this setting.
- The web cam must be properly situated for the duration of the exam:
  - You must focus the camera on yourself at all times.
  - You may not cover the lens at any time.
- For the duration of the exam, your activities will be recorded via your web cam, microphone and a desktop window/keystroke recorder. These recordings will be reviewed after the exam by a team of auditors from Software Secure, Inc. You are not being monitored real-time by a “live” human proctor.
- Although you are not monitored by a live human proctor, you are encouraged to speak to the camera, if necessary, to explain your actions. For example: “I am retrieving my cell phone from the drawer so I can call tech support”.

For Example: